



IQAC Meeting Notice - 2

Date : 22-11-2019

Venue : Principal Office

Time : 9.00 AM to 10.00 AM

All the IQAC members requested to remain in the meeting of IQAC dated on 30-11-2019 the agenda of meeting as follows.

1. To confirm the minutes of the previous meeting.
2. Information about SSR submission and NAAC process.
3. To start certificate course and value added course.
4. To receive on line structured feed back form from students, Alumni, parents and teachers.
5. To arrange training programme, internship and field projects for UG and PG students.
6. To arrange Alumni meet.
7. To arrange Annual function. *At the end of January and February month*
8. To prepare Annual report of the college for the academic year 2019-20.
9. To arrange NAAC awareness program.

No.	Name	Designation	Position	Sing.
1	Dr.B.S.Patel	Principal	Chairpeson	<i>[Signature]</i>
2	Dr.Z.M.Gadhawala	Associate Professor	Co-Ordinator	<i>[Signature]</i>
3	Dr.J.S.Patel	Associate Professor	Member	<i>[Signature]</i>
4	Dr.M.R.Chavada	Associate Professor	Member	<i>[Signature]</i>
5	Dr.M.N.Parmar	Associate Professor	Member	<i>[Signature]</i>
6	Dr.M.M.Prajapati	Associate Professor	Member	<i>[Signature]</i>
7	Dr.N.I.Patel	Associate Professor	Member	<i>[Signature]</i>
8	Dr.S.P.Vyas	Assistant Professor	Member	<i>[Signature]</i>
9	Dr.B.A.Patel	Librarian	Member	<i>[Signature]</i>
10	Mr.R.R.Mankadiya	Head Cleark	Member	<i>[Signature]</i>
11	Mr.P.D.Patel	Senior Cleark	Member	<i>[Signature]</i>
12	Mr.Prahladbhai Somani	Secaretery	Member	
13	Mr.Vikram Vanzara	Alumni	Member	<i>[Signature]</i>
14	Dr.Rajesh Parmar	Local Society	Member	
15	Dr.Mitesh A Khant	Industrialist	Member	
16	Mr.Arun Malviya	Employer	Member	<i>[Signature]</i>
	Ms.Rafiya Pothigara	P.G.Student	Member	<i>[Signature]</i>



[Signature]
 Convener
 IQAC Committee
 H.N.S.B. Ltd. Science College
 Himatnagar

[Signature]
 Principal
 The H.N.S.B. Ltd Science College
 Himatnagar-383 001.



IQAC
Minutes of meeting - 2
(Year: 2019 - 20)

Meeting: 2

Date: 30/11/2019

Place: Principal's office

Time: 09:00 to 10:00 AM

The 2nd IQAC meeting is held under the chairmanship of Principal Dr. B.S.Patel. The meeting session started by welcoming of IQAC members by the Coordinator Dr. Z.M.Gadhawala

The following IQAC members were present

Sr. No.	Name	Designation	Position	Sign
1	Dr. B.S.Patel	Principal	Chair Person	
2	Dr Z.M.Gadhawala	Associate Professor	Coordinator	
3	Dr. J. S. Patel	Associate professor	Member	
4	Dr.M.N.Paramar	Associate professor	Member	
5	Dr. M.R.Chavda	Associate professor	Member	
6	Dr M.M..Prajapati	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Dr S. P. Vyas	Assistant Professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Makadiya	Head Clerk	Member	
11	Mr.P.D.Patel	Senior Clerk	Member	
12	Mr. Prahladbhai Somani	Secretary	Member	
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr.Rajesh Parmar	Local society	Member	
15	Mr.Mitesh Khant	Industrialist	Member	
16	Mr.Arun Malviya	Employer	Member	
17	Ms.Rafiya Pothigara	P.G.student	Member	

Principal
The H.N.S.B.Ltd.Science College
Himatnagar-383 001.

Convener
.....Committee
H.N.S.B. Ltd. Science College
Himatnagar



• **Agenda**

1. Reading & confirm of the minutes of previous meeting
2. Information about SSR submission & NAAC process
3. To start certificate course and value added course
4. To receive online structured feedback forms from student, parents, alumni and teachers
5. To arrange training programs, internship and field project for UG & PG student
6. To arrange alumni meet
7. To arrange annual day function
8. To prepare annual report of the college for academic year 2019-20

Dr. B.S.Patel

(IQAC Chairman)

Principal

The H.N.S.B.Ltd.Science College
Himatnagar-383 001.

Dr. Z.M.Gadhawala

(IQAC Coordinator)

IQAC Committee
H.N.S.B. Ltd. Science College
Himatnagar

The HNSB .Ltd Science College, Himatnagar

IQAC Meeting – 2



Minutes and Action taken

Date : 30/11/2019

- 1) To confirm the minutes of the previous meeting.
AT- The minutes of the previous meeting of IQAC were read out and confirmed in the meeting.
- 2) Information about SSR submission and NAAC process.
AT- Information about SSR submission & NAAC process is given by the IQAC coordinator.
- 3) To start certificate course and value added course.
AT- Information given to departmental HODS to start certificate course and value added course at departmental level : In the chemistry dept. certif. course on medicinal chemistry is completed in the month of January -2020 . Value added courses are running in the departments till to date.
- 4) To receive on line structured feed back forms students, alumni, parents and teachers.
AT- Online structured feed back were taken from students and teachers in the month of Feb-2020 and for alumni & parents in the month of March-2020
- 5) To arrange training programmes, internships and field projects for UG and PG students.
AT- Following training programs & field project for UG and PG students were arranged.
Training:
Microbiology: Training at Sabar dairy: 05/12/2019 to 10/12/2019
BT-CBC workshop at Kadi: 04/02/2019 to 09/02/2019
Chemistry (PG) : Sophisticated instrumentation training at Bayer crops sciences Ltd: 10,12,13,to15,,17 to 19/02/2020.
Instrumentation training of UV, Friability, DT at APMC Pharmacy College, on 5 to 07/02/2020
- 6) To arrange alumni meet.
AT- Alumni meet was arrange dated on 24/11/2019
- 7) To arrange annual function.
AT- Annual day function was organized dated on 02/02/2020
- 8) To prepare annual report of the college for the academic year 2019-20
AT- It is decided that annual report the of the college will be prepare at the end of semesters.

Principal
The H.N.S.B.Ltd Science College
Himatnagar-383 001.

Convener
IQAC Committee
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