

The H.N.S.B. Ltd. Science College, Himatnagar

IQAC Meeting - 1 Notice



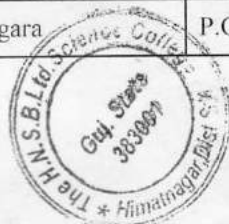
Venue: Principal's office

All the IQAC members are requested to remain present in the meeting of IQAC dated on 17/6/2019, 11.30 to 12.30 pm.
The agenda of the meeting as follows.

@ Agenda:

- 1) To confirm the minutes of the previous meeting
- 2) To design academic calendar for the year 2019-2020
- 3) To design activities of the Saptdhara initiatives of KCG for academic year 2019-2020
- 4) To form Students Council Committee
- 5) To submit College data on AISHE portal
- 6) To arrange end semester examinations
- 7) To start Certificate, Value added course , Internships, Field Projects and Training Programs for students
- 8) To arrange yearly NSS camp, extension activities and local society related activities
- 9) To arrange Alumni meet , incubation and start up activities
- 10) To apply for NAAC accreditation
- 11) To arrange faculty development programs

Sr. No.	Name	Designation	Position	Signature
1	Dr. B.S.Patel	Principal	Chairperson	
2	Dr.Z.M.Gadhawala	Associate professor	Coordinator	
3	Dr.J.S.Patel	Associate professor	Member	
4	Dr.M.R.Chavda	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.M.Prajapati	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Dr.S.P.Vyas	Assistant professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Mankadiya	Head Clerk	Member	
11	Mr.P.D.Patel	Senior Clerk	Member	Absent
12	Mr. Prahladbhai Somani	Secretary	Member	Absent
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr. Rajesh Parmar	Local society	Member	
15	Dr.Mitesh A Khant	Industrialist	Member	
16	Mr.Arun Malviya	Employer	Member	Absent
17	Ms. Rafiya Pothigara	P.G.Student	Member	



Principal
The H.N.S.B.Ltd.Science College
Himatnagar-383 001.

Principal
The H.N.S.B.Ltd.Science College
Himatnagar-383 001.



Minutes of meeting - 1

(Year: 2019 - 20)

Meeting: 1 Date: 17/06/2019

Place: Principal's office

Time: 11:30 to 12:30 PM

The 1st IQAC meeting is held under the chairmanship of Principal Dr. B.S.Patel. The meeting session started by welcoming of IQAC members by the coordinator Dr.Z.M.Gadhawala

The following IQAC members were present

Sr. No.	Name	Designation	Position	Signature
1	Dr. B.S.Patel	Principal	Chairperson	
2	Dr.Z.M.Gadhawala	Associate professor	Coordinator	
3	Dr.J.S.Patel	Associate professor	Member	
4	Dr.M.R.Chavda	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.M.Prajapati	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Dr.S.P.Vyas	Assistant professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Mankadiya	Head Clerk	Member	
11	Mr.P.D.Patel	Senior Clerk	Member	Absent
12	Mr. Prahladbhai Somani	Secretary	Member	Absent
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr. Rajesh Parmar	Local society	Member	
15	Dr.Mitesh A Khant	Industrialist	Member	
16	Mr.Arun Malviya	Employer	Member	Absent
17	Ms.Rafiya Pothigara	P.G.Student	Member	

Principal
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Coordinator
The H.N.S.B. Ltd Science College
Himatnagar

Agenda No.	Agenda	Discussion point	Responsibility Given
1	To confirm the minutes of the previous meeting	Nil	Coordinator
2	To design academic calendar for the year 2019-2020	Academic calendar should prepare with keep in mind curriculum , co-curriculum & examination schedule	IQAC coordinator
3	To design activities of the Saptdhara initiatives of KCG	Extension activities should be design as per NAAC guidelines	All conveners of the Saptdhara
4	To form Students Council Committee	It is decided that Students Council Committee will be form to support other students of the College in various activities and empower the students in gaining leadership	Principal Dr.M.A.Patel
5	To submit data on AISHE portal	Discussion about the information of AISHE portal	Dr.B.S.Patel Shree H.M.Nayak
6	To arrange end semester examinations	End semester examination program designed with respect to syllabus completion in all semester	Coordinator of examination committee
7	To start certificate, value added courses, internships, field projects and training programs for students	After discussion it is decided that certificate courses should be start in the Chemistry, Botany and Microbiology dept. Value added courses should be start in the DELL, Sport and Physics dept. Internships should be arrange for PG Chemistry and Microbiology students, field projects should be arrange for Chemistry and Microbiology students.	Dr.Z.M.Gadhawala Dr.M.R.Chavda Dr.J.S.Patel Dr.M.N.Parmar Dr. N.I.Patel Ms Kavita Vihol Prof R.N.Gadsa
8	To arrange annual NSS camp, extension activities and local society related programs	To increase social responsibilities among students and extension activities through NSS camp is necessary	Dr.B.A.Patel
9	To arrange Alumni meet, incubation and start up activities	Uniformly decided that alumni meet will be arrange in the month of ----- To increase entrepreneurships among students mind incubation, start up activities are useful	Dr M.R.Chavda Dr.S.P.Vyas
10	To apply for NAAC accreditation	Uniformly decided that IQA registration and AAA accreditation by KCG will be done by the college in the month of August, SSR report will be submit to NAAC in the month of August-September and NAAC team will be call in the month of October - November	Dr.B.S.Patel Dr.Z.M.Gadhawala
11	To arrange faculty development programs	It is decided that faculty should be encouraged for different types of training programs as well as such types of programs also be arrange at college level.	Dr.Z.M.Gadhawala

The HNSB.Ltd.Science College, Himatnagar

IQAC MEETING – 1



Date ; 17/6/2019

Minutes and Action taken

1) To confirm the minutes of the previous meeting

At – The minutes of the previous meeting of IQAC were read out and confirmed

2) To design academic calendar for the year 2019-2020

AT – Academic calendar is prepared by IQAC according to university calendar. It is uploaded on website, main notice board as well as on departmental display boards.

3) To design activities of the Saptdhara initiatives of KCG for academic year 2019-2020

At – It is uniformly decided that current year mega event 2020 will be arranged in the month of February which include all Saptdhara, sports events and extension activities. Responsibility given to Dr. N.I.PATEL and convener of each committee.

4) To form students council committee

AT – Students council of 2019-20 is formed under the convener ship of Dr.M.A.PATEL as per norms

5) To submit college data on AISHE portal

AT - .Responsibility given to Dr.B.S.PATEL & shree H.M.Nayak. AISHE report submitted dated on 21/01/2020 .

6) To arrange end semester examinations.

AT – ESE program is designed by the examination convener. ESE started in the month of March 2020

7) To start certificate, value added course, internships, field projects and training programs for students

AT- Following certificate courses, value added courses, field projects, internships and training programs were completed by the diff. Departments.

Title	Department	Name	Date
Certificate course	Physics	Nuclear energy	24/06/2019 to 17/09/2019
Field projects	Botany	Plant flora of HMT	01/07/2019 to 31/08/2019
	Chemistry	Water analysis	05/08/2019 to 06/08/2019, 08/08/2019 to 09/08/2019
	Microbiology	Microbial analysis of food	05/08/2019 to 10/08/2019
Internships	Chemistry (PG)	Sanjer pharma LLP.	04/11/2019 to 14/11/2019
	Microbiology	Yash med. pvt .ltd	25/09/2019 to 30/09/2019
		Montage lab.ltd	25/11/2019 to 30/11/2019

(8) To arrange yearly NSS camp, extension activities and local society related activities.

AT – NSS camp was arranged at pedhamli on 04/12/2019 to 10/12/2019 and local society related activities are arranged by SSU group of the college.


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(9) To arrange alumni meet, incubation and start up activities.

AT – Alumni meeting was arranged date on 24/11/2019. Different types of incubation & start up activities done by incubation cell under the convener ship of Dr S.P.VYAS

(10) To apply for NAAC accreditation.

At – IIQA submitted on 18/10/2019


SSR submitted on 07/11/2019


(11) To arrange faculty development programs.

AT – Following faculty development programs are arranged by IQAC.

NAAC awareness prog. by Tejas Azad :11/07/2019

NAAC awareness prog. for teaching & non teaching – by Dr S.S.Shah : 05/10/2019


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Convener
IQAC Committee
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