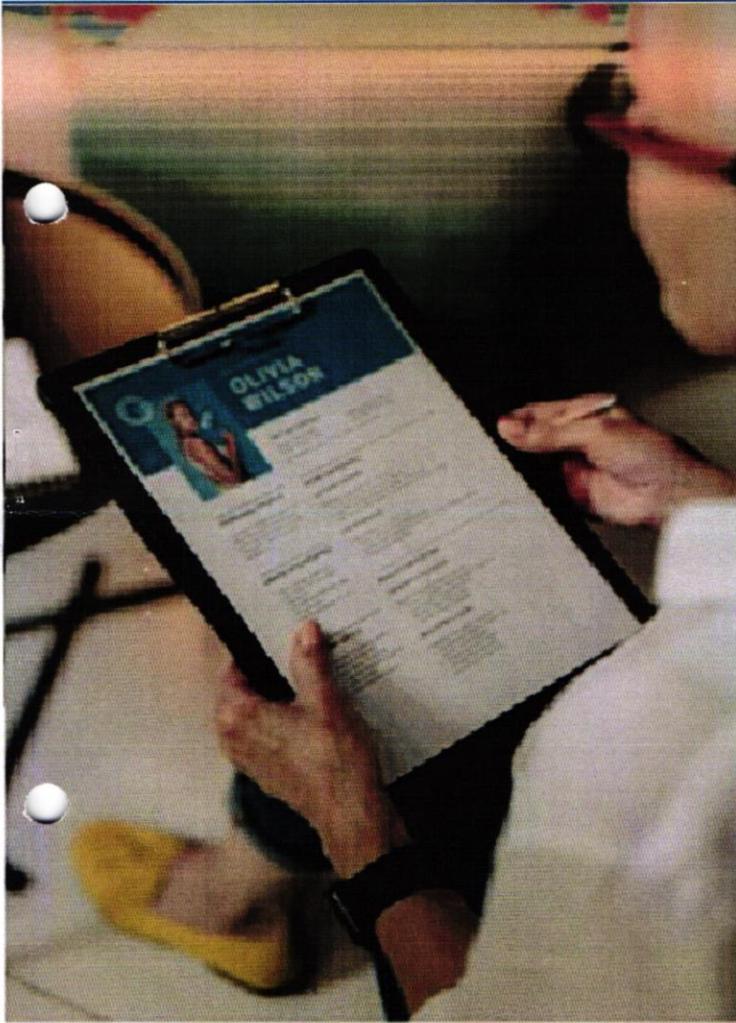


THE HNSB. LTD. SCIENCE COLLEGE, HIMATNAGAR



UDISHA, PLACEMENT & CGCE CLUB

Date: 29-08-2025, Time 11.15 AM, Room No. : 02



RESUME WRITING WORKSHOP

Resource Person

Dr. Sandip Vyas

M.Sc., Ph.D.


Convener

Dr. S. G. Patel

Convener
Workshop, Placement Cell Committee,
The H.N.S.B. Ltd. Science College,
Himatnagar





Principal
The H.N.S.B. Ltd., Science College
Himatnagar-383001, Dist. S.K.
Principal

Dr. P. S. Patel

Workshop on "Resume Writing"
organized by UDISHA, Placement and CGCE Club

Report

Topic : Workshop on "Resume Writing"

Date: 29th August, 2025

Time: 11:15 AM

Venue: Room No.2

Resource Person:

- ❖ Dr. Sandip Vyas (M.Sc., Ph.D.)

Participants:

- ❖ Total: 65 (Female: 41, Male: 24)

Objectives of the Workshop:

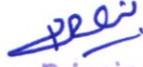
- ❖ To make students aware of the importance of a well-structured resume in job placements and higher studies.
- ❖ To provide practical guidance on resume writing techniques and formats.
- ❖ To help students understand common mistakes and how to avoid them.
- ❖ To enhance students' confidence in preparing resumes tailored for different career opportunities.

Workshop Highlights:

- ❖ Dr. Sandip Vyas explained the essential components of an effective resume such as personal details, career objective, academic qualifications, skills, achievements, and extracurricular activities.


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- ❖ He demonstrated the difference between a Curriculum Vitae (CV) and a Resume.
- ❖ Practical tips were shared for presenting information clearly and professionally.
- ❖ Students were guided on customizing resumes for specific job roles and industries.
- ❖ The session was interactive, and students actively participated by asking questions and sharing their experiences.

Outcomes of the Workshop:

- ❖ Students gained knowledge about the professional structure and essential elements of a resume.
- ❖ Participants learned how to avoid common errors in resume writing.
- ❖ Students became aware of the importance of presenting skills, achievements, and experiences effectively.
- ❖ The workshop enhanced students' readiness for placement opportunities by providing practical resume-writing skills.
- ❖ Participants felt more confident in preparing their own resumes tailored to their career goals.

Conclusion:

The workshop on “Resume Writing” proved to be highly beneficial and informative. It provided students with valuable insights and hands-on knowledge for building professional resumes. The guidance of Dr. Sandip Vyas helped students to prepare themselves better for future job placements and career growth.


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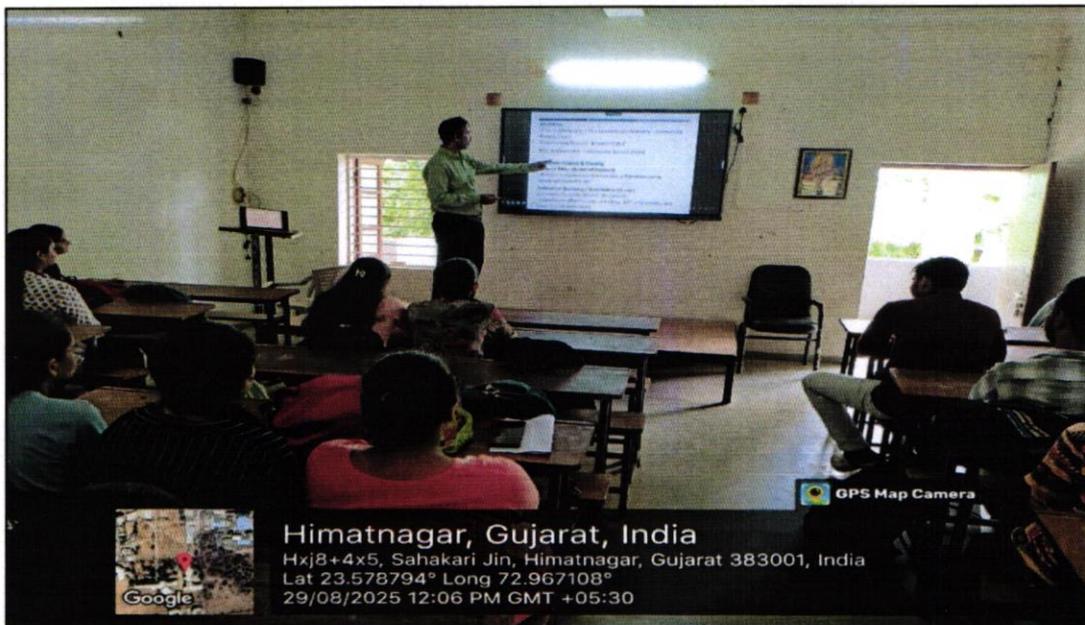
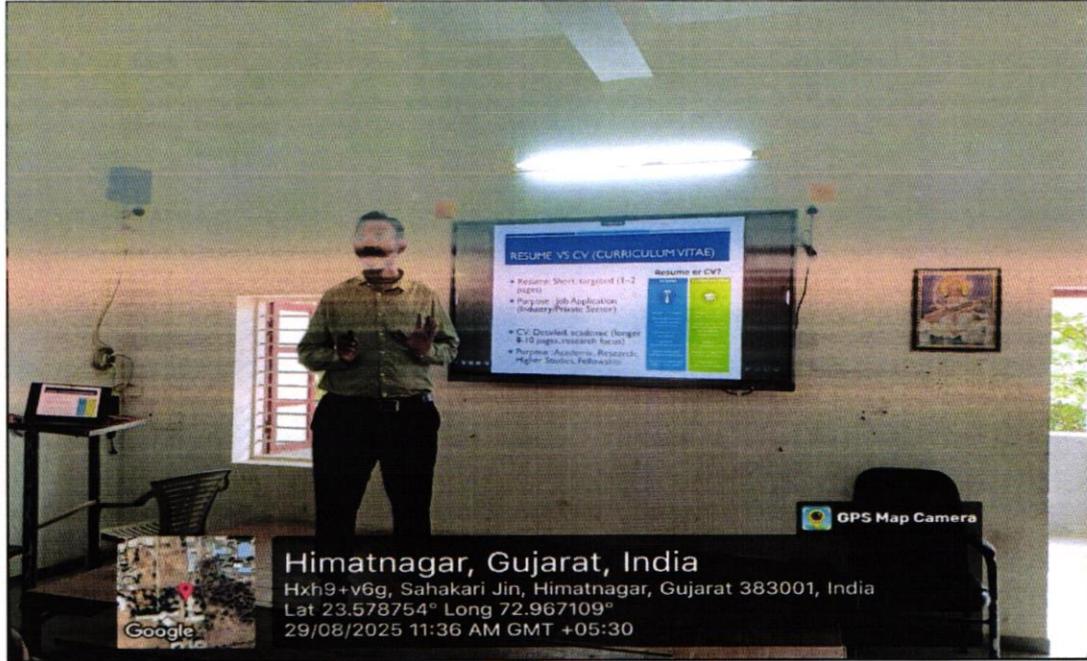



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The HNSB Ltd. Science College, Himatnagar

UDISHA, Placement and CGCE Club, Date:29-08-2025, Time: 11.15AM

Workshop on "Resume Writing"



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Convenor
UDISHA Placement & CGCE Committee
H.N.S.B. Ltd. Science College
Himatnagar



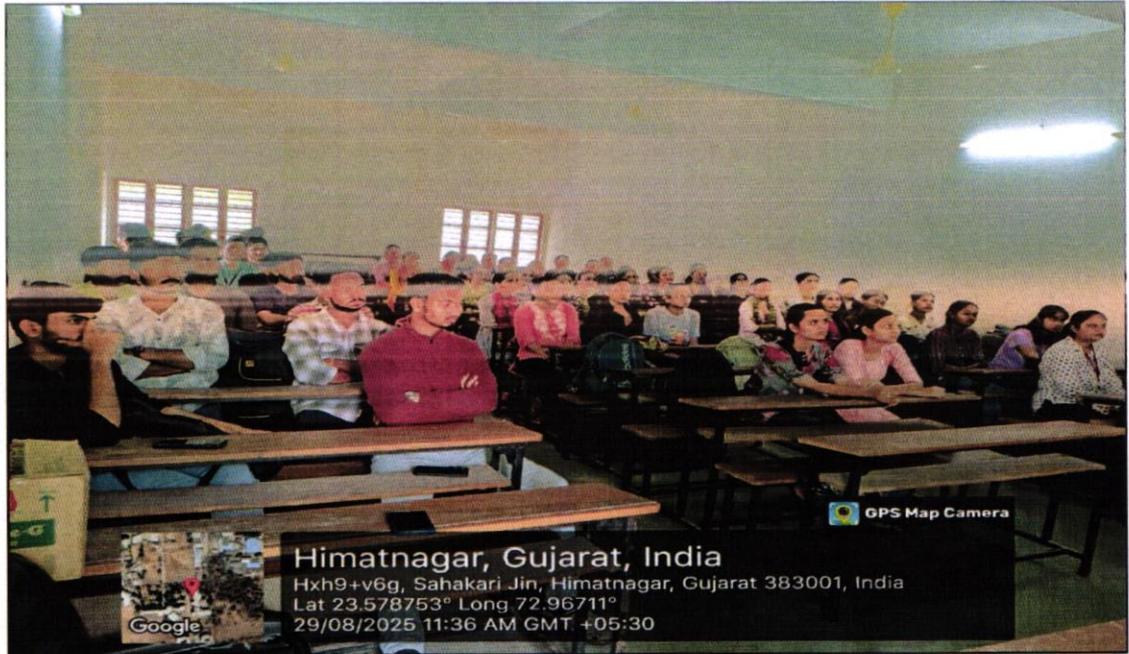
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The HNSB Ltd. Science College, Himatnagar

UDISHA, Placement and CGCE Club, Date:29-08-2025, Time: 11.15AM

Workshop on "Resume Writing"



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Convener
UDISHA, Placement and CGCE Club
Committee
H.N.S.B. Ltd. Science College
Himatnagar



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Principal
The H.N.S.B. Ltd., Science College
Himatnagar-383001, Dist. S.K.

Workshop on "Resume Writing"

Organise by UDISHA, Placement cell and CGCE CLUB

Date: 29-08-2025

Time: 11.15 AM

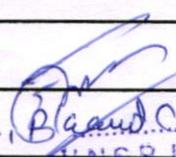
| Sr. No. | Roll No. | Student Name | B.Sc. / M.Sc. | Sem | M / F | Sign |
|---------|----------|-----------------------|---------------|-----|-------|----------------|
| 1 | 322 | Bhatt Krishna H. | B.sc. | 5 | F | K.H. Bhatt |
| 2 | 311 | Meyi Hemi P. | B.sc. | 5 | F | W. Meyi |
| 3 | 320 | Kumpavat Khushboo P. | B.sc. | 5 | F | Khushboo |
| 4 | 338 | Jagswal Poochi R. | B.sc. | 5 | F | Poochi |
| 5 | 321 | Patel Khushi J. | B.sc. | 5 | F | Khushi |
| 6 | 350 | patel siddhi M. | B.sc. | 5 | F | S.M. Patel |
| 7 | 357 | patel yashvi K. | B.sc. | 5 | F | Yashvi |
| 8 | 335 | Prajapati neeraj S. | B.Sc. | 5 | F | Neeraj |
| 9 | 328 | Ansari Mahevish F. | Bsc | 5 | F | M.F. Ansari |
| 10 | 333 | Chauhan Unnati H. | Bsc | 5 | F | Unnati |
| 11 | 317 | Parmar Jiyu A. | Bsc | 5 | F | Jiyu |
| 12 | 16 | Patel khushi D. | M.sc. | 1 | F | K.D. Patel |
| 13 | 23 | Prajapati Khushi P. | Msc | 2 | F | K.P. Prajapati |
| 14 | 11 | Patel Forum R. | M.Sc | 1 | F | Forum |
| 15 | 12 | Patel Hani R. | M.Sc. | 1 | F | Hani |
| 16 | 13 | Patel Happy R. | M.Sc | 1 | F | Happy |
| 17 | 25 | Prajapati Vidhi V. | M.Sc | 1 | F | Vidhi |
| 18 | 10 | patel bhumi D. | M.sc | 1 | F | Bhumi |
| 19 | 14 | Patel Hemil P | M.sc | 1 | F | Hemil |
| 20 | 07 | Panchal Forum R. | M.sc | 3 | F | Forum |
| 21 | 18 | Panchal Khushi J | M.sc | 3 | F | Khushi |
| 22 | 4 | Sharma Suhani S. | M.Sc. | 3 | F | S. Sharma |
| 23 | 6 | Prajapati Devansti J. | m.sc | 3 | F | Devansti |
| 24 | 21 | Prajapati Manya K. | M.sc | 3 | F | Manya |
| 25 | 27 | Patel Preksha B. | M.sc | 3 | F | Preksha |
| 26 | 16 | Patel Jeel M. | M.sc | 3 | F | Jeel |
| 27 | 20 | Vyas Krupa R. | M.sc | 3 | F | K.R. Vyas |
| 28 | 2 | Chauhan Dhruvi N. | M.sc | 1 | F | Dhruvi |
| 29 | 30 | Suthar Hetvi Y. | M.sc | 1 | F | Hetvi |



| Sr. No. | Roll No. | Student Name | B.Sc. / M.Sc. | Sem | M / F | Sign |
|---------|----------|----------------------|---------------|-----|-------|----------------|
| 1 | 29 | Patel Sakshi S | M.Sc | 3 | F | <u>Sakshi</u> |
| 2 | 31 | Patel Urvi P | M.Sc | 3 | F | <u>Urvi</u> |
| 3 | 15 | Patel Hetvi D. | M.Sc. | 1 | F | <u>Hetvi</u> |
| 4 | 1 | Bhatt Riya D. | M.Sc. | 1 | F | <u>Riya</u> |
| 5 | 4 | Dabgar Divya D. | M.Sc. | 1 | F | <u>Divya</u> |
| 6 | 26 | Rajpura Ajmatkuma H. | M.Sc. | 1 | F | <u>Ajmat</u> |
| 7 | 34 | Suthar Divyami. R | M.Sc | 1 | F | <u>Divyami</u> |
| 8 | 7 | Modiya Kingal D. | m.sc. | 1 | F | <u>Kingal</u> |
| 9 | 24 | Prajapati Rajvi R. | M.Sc | 1 | F | <u>Rajvi</u> |
| 10 | 17 | Patel Meshvi D. | M.Sc | 1 | F | <u>Meshvi</u> |
| 11 | 29 | Sathar Sakshi U. | M.Sc | 1 | F | <u>Sakshi</u> |
| 12 | 23 | BAROT NAMRATA. D | M.Sc. | 3 | F | <u>Namrata</u> |

29 + 12 = 41 Female




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| Sr. No. | Roll No. | Student Name | B.Sc. / M.Sc. | Sem | M / F | Sign | |
|---------|----------|-------------------------|---------------|-----|-------|------------|--|
| 1. | 33 | Patel Jashkumar J. | M.Sc | 3 | M | | |
| 2 | 05 | Prajapati Anshu H. | M.Sc | 3 | M | Anshu | |
| 3. | 19 | Prajapati Krish B. | M.Sc | 3 | M | Krish B. | |
| 4. | 09 | Chauhan Harshrajsinh D. | M.Sc | 3 | M | H.D.Ch | |
| 5. | 28. | Dalvi Rajkumar S. | M.Sc. | 3 | M | Raj | |
| 6 | 15 | Makwana Jinesh D. | M.Sc | 3 | M | J.D.M. | |
| 7 | 14 | Tavur Jayrasinh J. | M.Sc | 3 | M | J. | |
| 8 | 03 | Chavan Aniruddh G. | M.Sc. | 3 | M | | |
| 9 | 218 | Makwana Rajendra R. | B.Sc | 5 | M | | |
| 10. | 208 | Ninuma Kuntikumar Y. | B.Sc | 5 | M | Kuntik | |
| 11. | 26 | Jayswal Prashant K. | M.Sc. | 3 | M | | |
| 12. | 12 | Kuthod Jay N. | M.Sc. | 3 | M | | |
| 13 | 214 | Chauhan Nilesh Kumar R. | B.Sc | 5 | M | Nilesh. | |
| 14 | 217 | Prajapati Poo H. | B.Sc | 5 | M | | |
| 15 | 20 | Patel Vansh H. | M.Sc. | 1 | M | Vansh. | |
| 16 | 21 | Patel Ved S. | M.Sc. | 1 | M | V.S. Patel | |
| 17 | 28 | Sudhu Parth D. | M.Sc. | 1 | M | S.P.D. | |
| 18 | 19 | Patel Tan S. | M.Sc. | 1 | M | | |
| 19 | 03 | Chavan Yuvraj F. | M.Sc. | 1 | M | C.Y.F. | |
| 20 | 13 | Patel Jay D. | M.Sc | 3 | M | J.D. Patel | |
| 21 | 24 | Raval Parth L. | M.Sc | 3 | M | P.L. Raval | |
| 22 | 8 | Makwana Gampatsinh H. | M.Sc | 3 | M | G.H.M | |
| 23 | 22 | Prajapati Jay C. | M.Sc | 1 | M | P.J.C | |
| 24 | 32 | Tavur Jayrasinh K. | M.Sc. | 1 | M | Jaysij--- | |
| | | Total = 24 marks | | | | | |
| | | 41 + 24 = 65 To keep | | | | | |

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