



6-3-5(6)

IQAC &
Prin. 20
2021

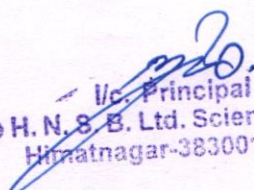
The HNSB. Ltd. Science College, Himatnagar

Analysis of Performance Self-Appraisal Report for Teaching Staff (2022-2023)

Sr.No	Name of Teacher	Department	Point(100)
1	Dr J.S.Patel	Botany	50
2	Dr Mukesh M Prajapati	Botany	51
3	Dr M.N.Parmar	Physics	51
4	Dr Mukesh R Chavda	Chemistry	49
5	Dr Mukesh A Patel	Chemistry	50
6	Dr Suresh G Patel	Chemistry	51
7	Dr Zakir M Gadhawala	Chemistry	81
8	Dr Harendra K Patel	Chemistry	57
9	Dr Naresh I Patel	Chemistry	66
10	Dr Kirit P Damor	Chemistry	41
11	Dr Anil R Saradva	Physics	39
12	Dr Mahesh P Tintisara	Botany	28
13	Dr S.P.Vyas	Chemistry	59
14	Dr Kalpeshgiri S Goswamai	Chemistry	67
15	Prof Amish P Khamar	Chemistry	31
16	Mr Ramesh N Gadsa	Sport	51
17	Mrs Bhoomi S Gajjar	Botany	24
18	Ms Roshni Patel	Microbiology	23
19	Ms Hani M Shah	Microbiology	35
20	Ms Kajal J Chauhan	Microbiology	39

Sr No	Appraisal by Principal and IQAC	Appraisal Grade of Faculty	Conclusion	Number of Faculty Achieved Grades
1	70-100	A	Excellent	01
2	50-70	B	Appriciable	10
3	<50	C	Poor	09

Recommendations: The principal met with teachers with constructive feedback and corrective measures. Guidelines and warnings were given to the faculties who achieved <50 grades in all aspects of teaching-learning, Research contribution, Community work, etc by the Principal.


I/c. Principal
The H. N. S. B. Ltd. Science College
Himatnagar-383001, S.K.



**Analysis of Performance Self-Appraisal Report for Non-teaching Staff
(2022-2023)**


Sr No	Name	Points(50)	Conclusion
1	Dr Bipin A Patel	34	Excellent
2	Mr Tarak N Patel	45	Excellent
3	Mr Keyur Upadhyay	47	Excellent
4	Mr Nitin R Sadhu	37	Excellent
5	Mr Suresh B Prajapati	32	Excellent
6	Akhunji Minhaj A	37	Excellent
7	Rehvar Mayursinh R	39	Excellent
8	Mankadiya Rajeshbhai R	35	Excellent

Grading System

Grade	Points(50)
Excellent	>30
Good	25-29
Satisfactory	15-24
Poor	<15

Recommendations: The performance of all nonteaching staff is excellent concerning Professional competence, Quality of work, Personal characteristics


IQAC Coordinator
 The HNSB.Ltd. Science College
 Himatnagar (S.K.) Gujarat


 I/c. Principal
 The H. N. S. B. Ltd. Science College
 Himatnagar-383001, S.K.

THE HNSB. LTD. SCIENCE COLLEGE, HIMANAGAR
YEAR END PERFORMANCE SELF-APPRAISAL REPORT OF TEACHERS FOR THE ACADEMIC YEAR: 2022-23 (100 Marks)



6-3-5(6)

General Information			Mark	Total Mark
1	Name	Dr. Zakir M Gadhawala		
2	Address (Residential)	The HNSB. Ltd. Science College, Himatnagar		
3	Cell Number	9426575775		
4	Email	zmgadhawala@yahoo.co.in		
5	Designation	Associate Professor		
6	Department	Chemistry		
7	Date of Birth	17/9/1968		
8	Area of Specialization	Organic Chemistry		
9	Date of appointment	3-8-1992		
10	Date of UG Recognition	14/12/1992		
11	Date of PG Recognition	29/1/1998	2	2
12	Date of Ph.D Guideship in affiliating University	19/11/2012	2	2
13	Total Experience in UG	31	5	5 (if more than 5 yrs)
14	Total Experience in PG	25	5	5 (if more than 5 yrs)
15	Total Experience in Research work	11	5	5 (per year 1 mark)
Academic Information			Mark	Total Mark
1	Explain briefly how you planned your teaching for the year, mentioning a few reading lists provided to students (especially books/articles outside compulsory reading)	Theory & practical completed on time. Reading list given to students : 1.Natural Products: O.P.Agrawal 2. Industrial Chemistry :B.K.sharma, 3.Analytical chemistry : Gary D Christian	2	2
2	Details of participation in the following: (minimum one contribution)			
1	Paper Setting (Date, Semester and Subject)	M.Sc Sem-2 CHNN : 502, 31/1/2023	2	2
2	Assessment of Answer Books (Date and Semester and Subject)	M.Sc Sem-1 CHNN 502	2	2
3	Conduct of Practical Examinations (Date and Semester and Subject)	M.Sc Sem-2 Chemistry 11/7/2022 to 14/7/2022 at Androkha	2	2

4	Evaluation of Dissertation/ Thesis etc.	Nil	0	2	0
3	Details of Innovations and Creativity in / Contribution to Teaching, during the year:				
1	Design of curriculum of Certificate courses/ Field project/ University syllabus	Certificate Course on Green Chemistry for M.Sc Students	2	2	2
2	Creativity in Teaching methods (Give 5 bullets)	Use of PPTs, ;Creation of You Tube Channel; Project Work; Problem Solving; Class Seminar/ Internships/Industrial Visit	5	5	5
3	Creativity in Laboratory experiments (Give 5 bullets)	Synthesis work with TLC , FTIR, NMR & Mass Spectra of Synthesised Comp., Short Scheme, ADME study using software: Hands-on experiments of Green synthesis	5	5	5
4	Preparation and uploaded resource material including PPTs, You tube channels, Reading materials, laboratory manuals and use of N- list etc. and uploaded on <i>Website</i> (Brief details)	@ You tube channels @ Reading Materials @ Lab Manuals(viva Voce booklet,short scheme)@ Use of N-List : Internships	5	5	5
5	Remedial Teaching (Brief details)	Remedial teaching for Slaw learners in B.Sc 3,5,4 &6	5	5	5
6	Any other	Various problem Solving regarding practicals, Support to achieve BAYER Internship and Samavesh Program			
4	Number of Improvement of Professional Competence (OP, RP, SC, FDP)	SC : 01, date : 1/2/2023 to 7/2/2023 International Short term training program- VI	4	4	4
5	Research Contributions				
1	Number of students (M.Phil./ Ph.D.)	3	3	5(each student one mark,maximum 5)	3
2	Number of books published in Year	Nil	0	5(each book one mark,maximum 5)	0
3	Number of research papers published/ presented at seminars/ conferences etc, in Year	2 at Godhra Science College date : 11/1/2023 and 02 at Modasa Date : 28/4/2023	4	5(each RP one mark,maximum 5)	4
4	Research projects taken up/ Completed in year	0	0	5	0
5	Number of Seminars, Conferences, Symposia attended/ presented during the year	05 * National at Godhra * National at Modasa * e-National :Shorapur * e-National at HNSB(NET) * e-National at HNSB(Incubation)	5	5(each carry one marks,maximum 5)	5
6	Patents taken, if any, during the year; give a brief	1 Continue....	5	5	5
7	Membership of Professional Bodies, Editorship of Journals etc, during the year	FICCE Life Time Membership	1	5(each carry one marks,maximum 5)	01
6	Extension Work/Community Service(Please give a short account of your contribution, during the year)				
1	Community work	expertise in Rumi Kids School @ Academic expertise in Rumi English Med. School, @ Chief Editor in PAIGAM Bulletin @ Interview expert in Grow More	5	5	5



2	Positions held/ leadership role played in orga. tions linked with extension work and National Service Scheme (NSS), or NCC or any other Committees	@ NAAC Coordinator @ Convener of UDISHA	5	5
7 General Data				
Give a brief assessment of your performance during the year, indicating (a) achievements, (b) difficulties faced and (c) suggestions for improvement:		Best Performance in the UG & PG Programs as well as as a Research Guide, Difficulties Faced : College is not fully ICT based. Work environment with sincerity with respect to NAAC is too much less. Suggestions : Totally Academic, Curricular, Co curricular activities work through NAAC performa		5
TOTAL MARKS			81	100

I hereby declare that the information given above is true to the best of my knowledge and belief

Dr. Z.M. Gadhawala 17/4/2023

(Name and Signature of the Teacher with date)

[Signature]
 Principal
 The H. N. S. B. Ltd. Science College
 Himatnagar-383001, S.K.

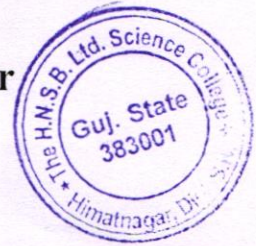


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The HNSB. Ltd. Science College, Himatnagar

Self-Appraisal of Non-Teaching Staff

Year: 2021-2022



1. Name: SADHU NITINCHANDRA RAVIDAS
2. Designation Sr. clerk.
3. Department / Section: office
4. Date of Joining: - 01/02/1994
5. Qualification: B.COM. LLB.
6. Total Experience: 30 years
7. Details of current responsibilities:

Inward + outward Register

Teaching staff & Non Teaching staff Muster Roll

HNGU ના તમામ નિયમો.

Service Book, NOC/Trial certificate issue for student

SGPA/CGPA certificate issue for student.

Scholarship for ST, ST, OBC, EBC, Minor, Handicaped.

All type of guideline for all students.

Signature of Employee:

Sadhu Nitinchandra Ravidas

Date:

17/1/23



Name: SADHU NITINCHANDRA RAVIDAS

Designation: Sy. Clerk.

Department / Section:

Appraisal Category	Excellent 5	Good 4	Satisfactory 2	Poor 1	Grade point by principal / IQAC
1 Professional Competence					
Knowledge of rules and regulation	5				04
Capacity & willingness to take up an additional load in times of exigencies	5				03
Ability to learn new duties	5				03
Response to instruction & guidance given by the Principal / Head / OS	5				04
2 Quality of work					
Ability to maintain files or record	5				04
Accuracy & speed of work	5				02
Neatness & tidiness of given work	5				05
Completion of given work in the time period	5				03
3 Personal Characteristics	5				
Regularity & punctuality	5				05
Interaction & Behaviour with stakeholders	5				04

Any other Contributions:

शेखर विद्यालय नामक प्रयोगशाला स्थापना मध्येच यथय वरी.

Quality Science Education Since 1993

Total Point			
Appraisal Category	Points	Total	Grade
Professional Competence	20	50	
Quality of work	20		
Personal Characteristics	10		

Grading System	
Grade	Point
Excellent	30 and above
Good	25 - 29
satisfactory	15 - 24
Poor	Below 15



Signature of Employee

Date:

Comparative Point & Grading

Appraisal Category	Self-Appraisal		Appraisal by principal / IQAC	
	Point	Grade	Point	Grade
Professional Competence	20	—	14	—
Quality of work	20	—	16	—
Personal Characteristics	10	—	09	—
Overall Evaluation	50	excellent	37	Excellent

Comment / Suggestion by the principal / IQAC:

- Require sincerity in the behavior.
- Good co-operation with stakeholders
- Good behavior with stakeholders.

THE H.N.S.B. LTD. SCIENCE COLLEGE
Quality Science Education Since 1993

[Signature]
I/c. Principal
The H. N. S. B. Ltd. Science College
Himmatnagar-383001, S.K.



[Signature]
Convener
..... Committee
H.N.S.B. Ltd. Science College
Himmatnagar

Signature of IQAC coordinator

Date:

Date: