



The H.N.S.B. Ltd. Science College , Himatnagar

IQAC Meeting - 1 Notice

Date: 08/6/2017

Venue: Principal's office

All the IQAC members are requested to remain present in the meeting of IQAC dated on 12/6/2017., 11.30 to 12.30 pm. The agenda of the meeting as follows.

➤ Agenda

- 1) To confirm the minutes of the previous meeting
- 2) To design academic calendar for the year 2017-2018
- 3) To design activities of the Saptdhara initiatives of KCG for academic year 2017-2018
- 4) To make Linkages, MOUs with Pharmaceutical Industries, Educational institutes and NGOs
- 5) To Form Students Council Committee
- 6) To submit College data on AISHE portal
- 7) To arrange end semester examinations
- 8) To start Certificate course
- 9) To arrange internships for PG student
- 10) To arrange alumni and PTA meet

Sr. No.	Name	Designation	Position	Sign
1	Dr. B.S.Patel	Principal	Chair Person	
2	Dr.M.M.Prajapati	Associate Professor	Coordinator	
3	Dr.Z.M.Gadhawala	Associate professor	Member	
4	Dr. J. S. Patel	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.R.Chavda	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Ms Kavita Vihol	Assistant Professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Makadiya	Head Clerk	Member	
11	Mr.N.R.Sandhu	Junior Clerk	Member	
12	Mr. Prahladbhai Somani	Secretary	Member	
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr. V.M.Patel	Local society	Member	
15	Mr.Ishaque Lala	Industrialist	Member	
16	Mr.Kaushal Prajapati	Employer	Member	
17	Ms. Richa R. Makadiya	P.G.student	Member	



Principal
The H.N.S.B. Ltd. Science College
Himatnagar-383 001.

Convener
IQAC
The H.N.S.B. Ltd. Science College
Himatnagar



IQAC

Minutes of meeting - 1

(Year: 2017 - 18)

Meeting: 1 Date: 12/06/2017

Place: Principal's office

Time: 11:30 to 12:30 PM

The 1st IQAC meeting is held under the chairmanship of Principal Dr. B.S.Patel. The meeting session started by welcoming of IQAC members by the coordinator Dr.M.M.Prajapati

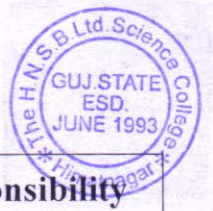
The following IQAC members were present

Sr. No.	Name	Designation	Position	Sign
1	Dr. B.S.Patel	Principal	Chair Person	
2	Dr.M.M.Prajapati	Associate Professor	Coordinator	
3	Dr.Z.M.Gadhawala	Associate professor	Member	
4	Dr. J. S. Patel	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.R.Chavda	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Ms Kavita Vihol	Assistant Professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Makadiya	Head Clerk	Member	
11	Mr.N.R.Sandhu	Junior Clerk	Member	
12	Mr. Prahladbhai Somani	Secretary	Member	
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr.V.M.Patel	Local society	Member	
15	Mr.Ishaque Lala	Industrialist	Member	
16	Mr.Kaushal Prajapati	Employer	Member	
17	Ms.Richa R. Makadiya	P.G.student	Member	

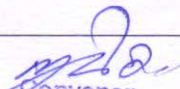



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Agenda No.	Agenda	Discussion point	Responsibility given
1	To confirm the minutes of the previous meeting	Nil	Coordinator
2	To design academic calendar for the year 2017-2018	Academic calendar should prepare with keep in mind curriculum , co-curriculum & examination schedule	IQAC coordinator
3	To design activities of the Saptdhara initiatives of KCG	Extension activities should be design as per NAAC guidelines	All conveners of the Saptdhara
4	To make MOUs/Linkages with Pharmaceutical industries, Educational institutes and NGOs	After discussion, it is decided to make MOUs/Linkages with Pharmaceutical Industries, Educational Institutes and NGOs	Dr.S.G.Patel
5	To form Students Council Committee	It is decided that Students Council Committee will be form to support other students of the College in various activities and empower the students in gaining leadership	Principal
6	To submit data on AISHE portal	Discussion about the information of AISHE portal	Dr. S.S.Andher
7	To arrange end semester examinations	End semester examination program designed with respect to syllabus completion in all semester	Coordinator of examination committee
8	To start certificate course	After discussion it is decided that as per need of pharmaceutical industries iii course should be start in the Chemistry PG department	Dr Z.M.Gadhawala
9	To arrange internship for PG students	Internship is important for actual practical knowledge of industry. So internship programme should be arrange for PG students in the Diwali vacation	Dr Z.M.Gadhawala
10	To arrange alumni meet and PTA meet	Uniformly decided that alumni and PTA meet will be arrange in the month of August and September	Dr M.R.Chavda


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