



The H.N.S.B. Ltd. Science College, Himatnagar

IQAC Meeting - 1 Notice

Date: 08/6/2018

Venue: Principal's office

All the IQAC members are requested to remain present in the meeting of IQAC dated on 15/6/2018., 11.30 to 12.30 pm. The agenda of the meeting as follows.

➤ Agenda

- 1) To confirm the minutes of the previous meeting
- 2) To design academic calendar for the year 2018-2019
- 3) To design activities of the Saptdhara initiatives of KCG for academic year 2018-2019
- 4) To Form Students Council Committee
- 5) To submit College data on AISHE portal
- 6) To arrange end semester examinations
- 7) To start certificate course
- 8) To arrange yearly NSS camp
- 9) To arrange alumni meet
- 10) To arrange programs for mentally disabled and deaf and dump community

Sr. No.	Name	Designation	Position	Sign
1	Dr. B.S.Patel	Principal	Chair Person	
2	Dr.M.M.Prajapati	Associate Professor	Coordinator	
3	Dr.Z.M.Gadhawala	Associate professor	Member	
4	Dr. J. S. Patel	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.R.Chavda	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Ms Kavita Vihol	Assistant Professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Makadiya	Head Clerk	Member	
11	Mr.N.R.Sandhu	Junior Clerk	Member	
12	Mr. Prahladbhai Somani	Secretary	Member	
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr.V.M.Patel	Local society	Member	
15	Mr.Ishaque Lala	Industrialist	Member	
16	Mr.Kaushal Prajapati	Employer	Member	
17	Ms.Richa R. Makadiya	P.G.student	Member	



Convener
IQAC Committee
H.N.S.B. Ltd. Science College
Himatnagar

Principal
The H.N.S.B. Ltd. Science College
Himatnagar-383 001.



IQAC
Minutes of meeting - 1
(Year: 2018 - 19)

Meeting: 1 Date: 15/06/2018

Place: Principal's office

Time: 11:30 to 12:30 PM

The 1st IQAC meeting is held under the chairmanship of Principal Dr. B.S.Patel. The meeting session started by welcoming of IQAC members by the coordinator Dr.M.M.Prajapati

The following IQAC members were present

Sr. No.	Name	Designation	Position	Sign
1	Dr. B.S.Patel	Principal	Chair Person	
2	Dr.M.M.Prajapati	Associate Professor	Coordinator	
3	Dr.Z.M.Gadhawala	Associate professor	Member	
4	Dr. J. S. Patel	Associate professor	Member	
5	Dr.M.N.Paramar	Associate professor	Member	
6	Dr. M.R.Chavda	Associate professor	Member	
7	Dr. N.I.Patel	Associate professor	Member	
8	Ms Kavita Vihol	Assistant Professor	Member	
9	Dr. B.A.Patel	Librarian	Member	
10	Mr. R.R. Makadiya	Head Clerk	Member	
11	Mr.N.R.Sandhu	Junior Clerk	Member	
12	Mr. Prahladbhai Somani	Secretary	Member	
13	Mr. Vikram Vanzara	Alumni	Member	
14	Dr.V.M.Patel	Local society	Member	
15	Mr.Ishaque Lala	Industrialist	Member	
16	Mr.Kaushal Prajapati	Employer	Member	
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Agenda No.	Agenda	Discussion point	Responsibility given
1	To confirm the minutes of the previous meeting	Nil	Coordinator
2	To design academic calendar for the year 2018-2019	Academic calendar should prepare with keep in mind curriculum , co-curriculum & examination schedule	IQAC coordinator
3	To design activities of the Saptdhara initiatives of KCG	Extension activities should be design as per NAAC guidelines	All conveners of the Saptdhara
4	To form Students Council Committee	It is decided that Students Council Committee will be form to support other students of the College in various activities and empower the students in gaining leadership	Principal
5	To submit data on AISHE portal	Discussion about the information of AISHE portal	Dr. S.S.Andher
6	To arrange end semester examinations	End semester examination program designed with respect to syllabus completion in all semester	Coordinator of examination committee
7	To start certificate course	After discussion it is decided that certificate courses should be start in the Chemistry PG and DELL department	Dr Z.M.Gadhawala
8	To arrange annual NSS camp	To increase social responsibilities among students and extension activities through NSS camp is necessary	Dr.B.A.Patel
9	To arrange Alumni meet	Uniformly decided that alumni meet will be arrange in the month of July	Dr M.R.Chavda
10	To arrange programs for mentally disabled and deaf and dump community	To increase kindness among students community such type of programs are necessary which makes our students socially responsible	Dr.B.A.Patel


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